



BAYUGAN WATER DISTRICT
Bayugan City, Agusan del Sur

**BOARD RESOLUTION APPROVING THE
CORPORATE ANNUAL BUDGET OF BAYUGAN
WATER DISTRICT FOR CALENDAR YEAR 2022**

Document Code

QR-BOD-BR

Type of
Document

Resolution

Revision No.

00

Effective Date

October 29, 2021

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BOARD RESOLUTION NO. 21-10-22

Series of 2021

A RESOLUTION APPROVING THE CORPORATE ANNUAL BUDGET OF BAYUGAN WATER DISTRICT (BYG-WD) FOR CALENDAR YEAR 2022 WITH A TOTAL PROJECTED INCOME OF EIGHTY ONE MILLION EIGHT HUNDRED THIRTY SEVEN THOUSAND ONE HUNDRED TWENTY FIVE PESOS ONLY (Php 81,837,125.00) AND THE TOTAL APPROPRIATIONS FOR OPERATION AND MAINTENANCE EXPENSES , CAPITAL EXPENDITURES, DEBT SERVICING, GENDER AND DEVELOPMENT, DISASTER RISK REDUCTION AND OTHER STATUTORY OBLIGATIONS IN THE AMOUNT OF EIGHTY ONE MILLION EIGHT HUNDRED TWENTY ONE THOUSAND THREE HUNDRED SIXTY FIVE PESOS AND 03/100 CTVS. ONLY (Php 81,821,365.03)

Whereas, Bayugan Water District in its thrust to provide excellent water services to the populace of Bayugan City must have its sets of goals in order to successfully attain its targets;

Whereas, to ensure effective and efficient delivery of basic services, fiscal management shall be properly accorded to answer the needs of its operation;

Whereas, the District has allocated 5% of the gross revenue of the total service income intended for the Gender and Development activities in consonance with the mandate of RA 9710 which states that " *The cost of implementing GAD programs shall be the agency's or the local government unit's GAD budget which shall be at least five percent (5%) of the agency's or the local government unit's total budget appropriations.*"

Whereas, the District has also allocated not less than 5% of the gross revenue of the total service income intended for Disaster Risk Reduction and Management Plan (DRRMP) as required by RA10121 known as the "*Philippine Disaster Risk Reduction and Management Act of 2010*";

Whereas, formulation of annual budget for the year must be appropriately presented to serve as the legitimate guide in the disbursement of funds.

NOW THEREFORE , be it RESOLVED, as it is HEREBY RESOLVED TO APPROVE THE CORPORATE ANNUAL BUDGET OF BAYUGAN WATER DISTRICT (BYG-WD) FOR CALENDAR YEAR 2022 WITH A TOTAL PROJECTED INCOME OF EIGHTY ONE MILLION EIGHT HUNDRED THIRTY SEVEN THOUSAND ONE HUNDRED TWENTY FIVE PESOS ONLY (Php 81,837,125.00) , AND THE TOTAL APPROPRIATIONS FOR OPERATION AND MAINTENANCE EXPENSES , CAPITAL EXPENDITURES, DEBT SERVICING, GENDER AND DEVELOPMENT, DISASTER RISK REDUCTION AND OTHER STATUTORY OBLIGATIONS IN THE AMOUNT OF EIGHTY ONE MILLION EIGHT HUNDRED TWENTY ONE THOUSAND THREE HUNDRED SIXTY FIVE PESOS AND 03/100 CTVS. ONLY (Php 81,821,365.03), WHEREBY REVENUES AND APPROPRIATIONS SHALL BE DISTRIBUTED TO THE FOLLOWING ACCOUNTS:



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SECTION 1. ESTIMATED INCOME AND OTHER REVENUES

4-02-02-090-01	Metered Sales	P	71,700,000.00
4-02-02-990-03	Meter Rental		13,125.00
4-02-02-210	Interest Income		10,000.00
4-02-02-230	Fines and Penalties-Business Income		3,500,000.00
4-06-01-020	Sale of Unserviceable Property		214,000.00
4-02-02-990-01	Miscellaneous Service Revenue		<u>6,400,000.00</u>
	TOTAL INCOME AND OTHER REVENUES	P	81,837,125.00

SECTION 2/ ESTIMATED EXPENSES

SALARIES AND WAGES (REGULAR)

5-01-01-010-01	Source of Supply Exp.-Operation Supervision		2,554,658.00
5-01-01-010-02	Source of Supply Exp – Operation Labor		226,779.00
5-01-01-010-03	Source of Supply Exp. – Maint. Supervision		490,662.00
5-01-01-010-07	Transmission and Dist. – Maint. Supervision		257,034.00
5-01-01-010-08	Customer Accounts Expense- Supervision		122,978.00
5-01-01-010-09	Cust. Account Expense-Meter Reading		127,272.00
5-01-01-010-10	Cust. Account Expense-Cust. Records and Coll.		348,275.00
5-01-01-010-11	Administrative and General Salaries		<u>5,209,083.00</u>
	SUB- TOTAL	P	9,336,741.00

SALARIES AND WAGES (CASUAL/ CONTRACTUAL)

5-01-01-020-01	Source of Supply Exp.-Operation Supervision		1,915,360.00
5-01-01-020-05	Pumping Expenses – Pumping Labor		2,307,088.00
5-01-01-020-06	Water Treatment Expenses – Operation Labor		982,496.00
5-01-01-020-07	Transmission and Dist. – Maint. Supervision		677,872.00
5-01-01-020-08	Customer Accounts Expense- Supervision		547,736.00
5-01-01-020-09	Cust. Account Expense-Meter Reading		1,667,232.00
5-01-01-020-11	Administrative and General Salaries		<u>1,768,064.00</u>
	SUB- TOTAL	P	9,865,848.00



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PUMPING EXPENSES

5-02-09-010-2	Purchased Water	600,000.00
5-01-01-010-07	Power or Fuel Purchase for Pumping	10,513,000.00
5-02-13-990-3	R & M – Pumping Equipment	<u>400,000.00</u>
	SUB- TOTAL	P 11,513,000.00

SOURCE OF SUPPLY

5-02-13-040-1	R & M - Source of Supply Plant & Struct. & Imp	100,000.00
5-02-13-030-3	R & M – Springs and Tunnels	408,000.00
5-02-13-030-4	R & M – Wells	<u>270,000.00</u>
	SUB- TOTAL	P 778,000.00

WATER TREATMENT

5-02-09-010-8	Water Treatment Operation Expense	286,800.00
5-02-13-990-3	Chemicals and Filtering Supplies Expenses	<u>2,142,000.00</u>
	SUB- TOTAL	P 2,428,800.00

CUSTOMER ACCOUNTS

5-02-09-010-10	Misc. Customer Account Expenses	<u>554,000.00</u>
	SUB- TOTAL	P 554,000.00


ADMINISTRATIVE AND GENERAL SALARIES

5-01-02-010	Personnel Economic Relief Allowance	648,000.00
5-01-02-020	Representation Allowance	518,125.00
5-01-02-030	Transportation Allowance	518,125.00
5-01-02-040	Clothing/ Uniform Allowance	126,000.00
5-01-02-080	Productivity Incentive Allowance	110,000.00
5-01-02-140	Year End Bonus	1,330,882.00
5-01-02-150	Cash Gift	110,000.00
5-01-02-990	Other Bonuses and Allowances	230,000.00
5-01-03-010	Retirement and Life Insurance Premiums	1,138,081.92
5-01-03-020	Pag-ibig Contribution	31,600.00
5-01-03-030	Philhealth Contribution	159,332.40
5-01-03-040	Employees Compensation Insurance Premiums	31,600.00
5-01-04-030	Terminal Leave Benefits	1,032,462.21
5-01-04-990	Other Personnel Benefits	1,300,942.50
5-01-02-100	Honoraria	608,000.00
5-02-01-010	Travelling Expenses – Local	334,600.00
5-02-02-010	Training Expenses	409,600.00
5-02-03-010	Office Supplies Expenses	465,725.00
5-02-03-020	Accountable Forms Expenses	375,000.00
5-02-03-080	Medical, Dental and Laboratory Expenses	50,000.00
5-02-03-090	Fuel, Oil and Lubricants	523,000.00
5-02-03-990	Other Supplies and Materials Expenses	1,413,900.00
5-02-04-020	Electricity Expenses	780,000.00



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5-02-05-020	Telephone Expenses	164,400.00
5-02-05-030	Internet Subscription Expenses	78,000.00
5-02-05-040	Cable, Satellite and Radio Expenses	20,000.00
5-02-05-040	Awards and Rewards Expenses	246,000.00
5-02-05-040	Indemnities	100,000.00
5-02-10-030	Extra . and Misc. Expenses	100,000.00
5-02-11-010	Legal Services	300,000.00
5-02-11-020	Auditing Services	165,000.00
5-02-11-030	Consultancy Services	700,000.00
5-02-11-990	Other Professional Services	35,000.00
5-02-12-030	Security Services	864,000.00
5-02-15-010	Taxes, Duties and Licenses	1,722,000.00
5-02-15-020	Fidelity Bond Premiums	25,400.00
5-02-15-030	Insurance Expenses	150,000.00
5-02-16-010	Labor and Wages	348,000.00
5-02-99-010	Advertising , Promotional and Marketing Expenses	560,000.00
5-02-99-020	Printing and Publication Expenses	71,800.00
5-03-99-030	Representation Expenses	2,396,000.00
5-02-99-040	Transportation and Delivery Expenses	45,000.00
5-02-99-060	Membership Dues and Contributions to Orga.	50,000.00
5-02-99-070	Subscription Expenses	1,987,920.00
5-02-99-080	Donations	195,000.00
5-02-99-120	Directors and Committee Members Fee	917,280.00
5-02-03-050	Food Supplies Expenses	444,000.00
5-03-01-040	Bank Charges	<u>15,000.00</u>
	SUB-TOTAL	P 23,944,776.03

REPAIR AND MAINTENANCE

5-02-13-030-3	R & M– Reservoir and Tanks	76,000.00
5-02-13-030-9	R & M – Trans and Dist. Mains	2,000,000.00
5-02-13-030-12	R & M – Meters	3,352,100.00
5-02-13-030-14	R & M – Hydrants	10,000.00
5-02-13-040-5	R & M – Administrative Structure and Improve	100,000.00
5-02-13-050	R & M – Machinery and Equipment	280,600.00
5-02-13-060	R & M – Transportation Equipment	508,000.00
5-02-13-990-4	R & M – Water Treatment Equipment	25,000.00
5-02-13-990-6	R & M – Communications Equipment	10,000.00
5-02-13-990-7	R & M – Power Operated Equipment	15,000.00
5-02-13-990-8	R & M – Tools, Shop and Garage Equipment	<u>5,000.00</u>
	SUB- TOTAL	P 6,381,700.00



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SECTION 3: CAPITAL OUTLAY

1-06-05-020	Land	375,000.00
1-06-04-010	Buildings	2,450,000.00
1-06-03-110-15	Transmission and Distribution Mains	333,000.00
1-06-03-110-12	Meters	1,180,000.00
1-06-05-010-13	Meter Installation	2,002,500.00
1-06-05-020	Office Equipment	898,000.00
1-06-98-990-06	Information and Communication Tech. Equip.	40,000.00
1-06-05-990	Other Machinery and Equipment	1,100,000.00
1-06-98-990-04	Water Treatment Equipment	250,000.00
1-06-98-990-07	Power Operated Equipment	2,040,000.00
1-06-98-990-08	Tools, Shop and Garage Equipment	350,000.00
	SUB- TOTAL	P 11,018,500.00

SECTION 4 : OTHER DISBURSEMENTS

5-03-01-020	Interest Expense on Loans	6,000,000.00
	SUB- TOTAL	P 6,000,000.00
	TOTAL EXPENSES	P 81,821,365.03
	PROJECTED NET INCOME	P 15,759.97

Section 5 : SPECIAL PROVISIONS – that all Disbursements authorized hereof shall be subject to the availability of funds; PROVIDED that the same shall be in accordance to the existing auditing laws, rules and regulations; PROVIDED FURTHER, that revision, amendment and realignment of the items in the Annual Budget shall be subject to the approval of the Board of Directors of the Bayugan Water District (BYG-WD).

RESOLVED FURTHER, to let copies of this resolution be furnished to Local Water Utilities Administration (LWUA), Department of Budget and Management (DBM) , Commission on Audit and other concerned agencies for information, guidance and reference.

APPROVED, this 29th day of October 2021.

ADOPTED, this 29th day of October on motion of Dir. Felix P. Uy duly seconded by Dir. Allan J. Santiago .

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION WHICH WAS PASSED DURING BOARD MEETING ON THE 29th DAY OF OCTOBER 2021.

Primitiva R. Salvan
PRIMITIVA R. SALVAN
Secretary, BOD

Attested:

Fortunato V. Paway
FORTUNATO V. PAWAY
Chairman of the Board