

**BAYUGAN WATER DISTRICT**  
Bayugan City

**CY 2016 ANNUAL PROCUREMENT PLAN**

| Code                                   | Program/Activity/ Project           | End-User | Mode of Procurement     | Schedule for Each Procurement Activity             |                 |               |                  |                |            |                 |                  |                   |                      | Source of Funds | Estimated Budget (Php) |    |                                  | Remarks/ Activity (brief Description of Program / Project ) |
|--|-------------------------------------|----------|-------------------------|--|-----------------|---------------|------------------|----------------|------------|-----------------|------------------|-------------------|----------------------|-----------------|------------------------|----|----------------------------------|---|
|  |                                     |          |                         | Pre-Proc. Conf.                                    | Ads/Post of ITB | Pre-Bid Conf. | Sub/Open of Bids | Bid Evaluation | Post Qual. | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion |                 | Acceptance Turnover    | PS | MOOE                             |   |
| 792-7                                  | Fuel/ Power Purchased for Pumping   | OED      | Not Applicable          | to be procured as needed by the equipment          |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 2,650,000.00           |    | for pump stations                |   |
| 825-2                                  | Maint. Of Pumping Equipment         | OED      | Not Applicable          | can be executed every quarter                      |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 100,000.00             |    | for pump stations                |   |
| <b>Source of Supply</b>                |                                     |          |                         |  |                 |               |                  |                |            |                 |                  |                   |                      |                 |                        |    |                                  |   |
| 804-1                                  | Maint. Of Struct. & Improvements    | OED      | Small Value Procurement | to be procured as the need by the concern division |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 20,000.00              |    |                                  |   |
| 803-3                                  | Maint. Of Springs & Tunnels         | OED      | Small Value Procurement | to be procured as the need by the concern division |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 25,000.00              |    |                                  |   |
| 803-4                                  | Maint. Of Wells                     | OED      | Small Value Procurement | to be procured as the need by the concern division |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 450,000.00             |    |                                  |   |
| <b>Water Treatment</b>                 |                                     |          |                         |  |                 |               |                  |                |            |                 |                  |                   |                      |                 |                        |    |                                  |   |
| 792-8                                  | Operation Expense - Water Treatment | OED      | Small Value Procurement | to be procured every quarter                       |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 202,500.00             |    | water re-agent                   |   |
| 792-9                                  | Chemicals and Filtering Materials   | OED      | Small Value Procurement | as the need arises                                 |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 711,000.00             |    | for chlorination                 |   |
| <b>Transmission &amp; Distribution</b> |                                     |          |                         |  |                 |               |                  |                |            |                 |                  |                   |                      |                 |                        |    |                                  |   |
| 803-8                                  | Maint. Of Reservoir & Tanks         | OED      | Not Applicable          | to be undertaken every 2nd and 4th quarter         |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 10,000.00              |    |                                  |   |
| 803-9                                  | Maint. Of Trans. Dist. Maints.      | OED      | Small Value Procurement | to be undertaken every quarter                     |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 925,000.00             |    |                                  |   |
| 803-12                                 | Maint. Of Meters                    | OED      | Small Value Procurement | to be procured every quarter                       |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 1,010,000.00           |    |                                  |   |
| 803-14                                 | Maint. Of Hydrants                  | OED      | Not Applicable          | to be undertaken every 2nd and 4th quarter         |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 80,000.00              |    |                                  |   |
| <b>Customer Accounts</b>               |                                     |          |                         |  |                 |               |                  |                |            |                 |                  |                   |                      |                 |                        |    |                                  |   |
| 792-11                                 | Misc. Customer Accounts             | CSD      | Small Value Procurement | to be procured on the 1st quarter                  |                 |               |                  |                |            |                 |                  |                   | Jan- Dec.            | ICG             | 120,000.00             |    | forms for billing and collection |   |

| Administrative & General Expense |   |          |                         | Jan- Dec.  | ICG       |     |              |                                  |
|----------------------------------|---|----------|-------------------------|--|-----------|-----|--------------|----------------------------------|
| 751                              | Office Supplies                           | ALL DIV. | Small Value Procurement | to be procured every quarter   | Jan- Dec. | ICG | 236,150.00   | use for correspondence           |
| 757                              | Fuel Oil & Lubricants                     | ALL DIV. | Small Value Procurement | to be procured by the concerned division as the need arises                    | Jan- Dec. | ICG | 360,000.00   | supply of fuel, oil & lubricants |
| 773                              | Telephone Expenses - Landline             | AFD      | Not Applicable          | not applicable   | Jan- Dec. | ICG | 37,200.00    | communication related activities |
| 774                              | Telephone Expenses - Mobile               | AFD      | Not Applicable          | not applicable   | Jan- Dec. | ICG | 69,000.00    | communication related activities |
| 775                              | Internet Expenses                         | AFD      | Not Applicable          | not applicable   | Jan- Dec. | ICG | 47,988.00    | communication related activities |
| 776                              | Cable, Satellite, Telegraph and Radio Exp | AFD      | Not Applicable          | not applicable   | Jan- Dec. | ICG | 20,000.00    | communication related activities |
| 778                              | Advertising, Promotional, and Marketing   | CSD      | Small Value Procurement | not applicable   | Jan- Dec. | ICG | 191,500.00   | wd related activities            |
| 785                              | Indemnities and Other Claims              | AFD      | Not Applicable          | not applicable   | Jan- Dec. | ICG | 25,000.00    | miscellaneous exp                |
| 787                              | Survey Expenses                           | AFD      | Small Value Procurement | delegated to Administrative Division as the need arises                        | Jan- Dec. | ICG | 150,000.00   | lot purchased by the wd          |
| <b>Repair &amp; Maintenance</b>  |   |          |                         |  |           |     |              |                                  |
| 804-5                            | General Administrative- Building          | AFD      | Small Value Procurement | delegated to Administrative Division   | Jan- Dec. | ICG | 125,000.00   |                                  |
| 807                              | Office Equipment                          | ALL DIV. | Small Value Procurement | to be procured as the need arises by the concerned division                    | Jan- Dec. | ICG | 83,400.00    |                                  |
| 814                              | Land Transportation Equipment             | ALL DIV. | Small Value Procurement | to be procured as the need arises by the concerned division                    | Jan- Dec. | ICG | 380,000.00   |                                  |
| 825-3                            | Water Treatment                           | OED      | Not Applicable          | delegated To Engineering Division  | Jan- Dec. | ICG | 100,000.00   |                                  |
| 825-5                            | Communication Equipment                   | ALL DIV. | Not Applicable          | to be procured as the need arises by the concerned division                    | Jan- Dec. | ICG | 25,000.00    |                                  |
| 825-6                            | Generator                                 | OED      | Not Applicable          | delegated to Engineering Division  | Jan- Dec. | ICG | 9,000.00     |                                  |
| 825-7                            | Hydro/Machine, Tools and Equipment        | OED      | Not Applicable          | delegated to Engineering Division  | Jan- Dec. | ICG | 15,000.00    |                                  |
| <b>CAPITAL OUTLAY</b>            |   |          |                         |  |           |     |              |                                  |
| 201                              | Land                                      | AFD      | Not Applicable          | delegated to Administrative Division   | Jan- Dec. | ICG | 200,000.00   |                                  |
| 203-9                            | Valves and Fittings                       | OED      | Small Value Procurement | to be procured every quarter   | Jan- Dec. | ICG | 200,000.00   |                                  |
| 203-12                           | Water Meter                               | OED      | Small Value Procurement | to be procured quarterly as the need arises and upon the availability of funds | Jan- Dec. | ICG | 721,000.00   |                                  |
| 203-13                           | Household Materials                       | OED      | Small Value Procurement | to be procured quarterly as the need arises and upon the availability of funds | Jan- Dec. | ICG | 1,316,000.00 |                                  |
| 204-5                            | Building and Other Structures             | AFD      | Small Value Procurement | delegated to Administrative Division   | Jan- Dec. | ICG | 1,100,000.00 |                                  |
| 207                              | Office Equipment                          | ALL DIV. | Small Value Procurement | to be procured by the concerned division and upon the availability of funds    | Jan- Dec. | ICG | 552,000.00   |                                  |
| 208                              | Laboratory Equipment                      | ALL DIV. | Small Value Procurement | to be procured on the 2nd quarter  | Jan- Dec. | ICG | 10,000.00    |                                  |

|       |                               |          |                         |   |           |  |     |  |                     |  |
|-------|-------------------------------|----------|-------------------------|---|-----------|--|-----|--|---------------------|--|
| 225-3 | Water Treatment Equipment     | OED      | Small Value Procurement | to be procured on th 1st quarter          | Jan- Dec. |  | ICG |  | 30,000.00           | equipment for water treatment                    |
| 225-7 | Tools and Equipment           | CSD/OED  | Small Value Procurement | to be procured as the need arises         | Jan- Dec. |  | ICG |  | 533,200.00          | tools and equip. for operation                   |
| 226   | Furniture & Fixtures          | ALL DIV. | Small Value Procurement | to be procured as the need arises         | Jan- Dec. |  | ICG |  | 154,000.00          | for office                                       |
| 230   | Land Transportation Equipment | CSD/OED  | Small Value Procurement | to be procured on the 1st and 2nd quarter | Jan- Dec. |  | ICG |  | 375,000.00          | for personnel to perform their duties and respon |
|       |                               |          |                         |   |           |  |     |  | <b>8,177,738.00</b> | <b>5,191,200.00</b>                              |

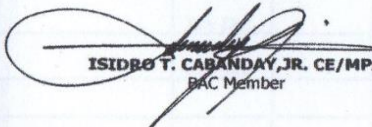
Prepared by :

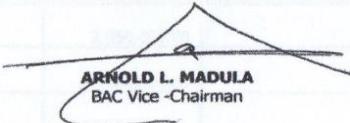
  
**JULIENE V. BODO**  
 BAC Secretariat

Recommending Approval

  
**HERMALISA A. GALLERON**  
 BAC Member

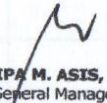
  
**GILMARIE B. DE CLARO**  
 BAC Member

  
**ISIDRO T. CABANDAY, JR. CE/MPA**  
 BAC Member

  
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 BAC Vice -Chairman

  
**RHODERICK C. BOLODO**  
 BAC Chairman

Approved :

  
**FELIPA M. ASIS, MPA**  
 General Manager